



FURNITURE BARGAINING COUNCIL

Room 1101 ♦ 11th Floor ♦ Arcadia Centre ♦ 130 Beatrix Street ♦ Arcadia ♦ Pretoria
Correspondence to be addressed to: THE REGIONAL MANAGER ♦ Post Office Box 57086 ♦ Arcadia ♦ 0007
Telephone (012) 323-2700 ♦ Facsimile (012) 323-9841 ♦ e-mail pretoria@furnbed.co.za ♦ Website www.furnbed.co.za

CIRCULAR 08/07

TO ALL EMPLOYERS IN THE INDUSTRY

Sir/Madam

CONTRIBUTION YEAR OCTOBER 2006 TO SEPTEMBER 2007 AND HOLIDAY BONUS FUND PAYOUT 2007

In terms of the provisions of the Industry's Collective Agreement, all employer and employee contributions and employee housing and emergency fund loan repayments which are payable to the Council must reach the Council's Offices by not later than the **10th day** of each month, following the month to which these contributions and loan repayments relate.

You are hereby informed that **all monthly return forms** due to the Council for the contribution year October 2006 to September 2007 must reach the Councils' offices by not later than **Friday, 19 October 2007** and **all contribution payments** and **all employee loan repayments** due to the Council for the contribution year October 2006 to September 2007 must be paid to the Council by not later than **Friday, 19 October 2007**.

NB: The Council reserves the right to inform all employees who will not qualify for their full Holiday Bonus Fund entitlement due to non compliance with this circular and the Industry's Collective Agreement, that any payment of contributions received after Friday, 19 October 2007 may only be paid to them in 2008.

You are accordingly requested to ensure that you comply with the instructions in this circular and the relevant legislation.

Your co-operation in this regard will be appreciated.

Any queries in respect of this matter can be directed to the Councils' Inspectorate Department or Receiving Department

5 September 2007