



## FURNITURE BARGAINING COUNCIL

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### CIRCULAR 08/18

#### TO ALL EMPLOYERS IN THE INDUSTRY

#### ALLOCATION OF MONTHLY FEES, LEVIES AND CONTRIBUTIONS PAYABLE BY ESTABLISHMENTS

In terms of the provisions of the Industry's Collective Agreement, all employer and employee fees, levies, contributions and employee housing and emergency fund loan repayments which are payable to the Council, must be paid to the Council by not later than the **10<sup>th</sup> day of each month**, following the month to which these fees, levies, contributions and employee housing and emergency fund loan repayments relate.

#### 1. Period prior to 1 October 2015

For the period prior to **1 October 2015**, all payments received for monthly fees, levies and contributions, including Provident Fund contributions and Additional Provident Fund contributions from establishments, were paid into the **Returns Control account** and allocated in terms of a Council resolution, to the oldest outstanding debt first, via the original single top-up system.

#### 2. Period from 1 October 2015

##### 2.1 Provident Fund contributions and Additional Provident Fund contributions

In terms of **Circular 06/2015**, for the period from **1 October 2015**, the Council **Provident Fund contributions and Additional Provident Fund contributions**, had to be deposited into a separate bank account namely the "**Furniture Bargaining Council Provident Fund**" account, held at **First National Bank**, with **Account number 5045 025 4319, Branch Code 251905** for which a separate return form must now be submitted.

##### 2.2 Standard Fees, Levies and Contributions (excluding Provident Fund contributions and Additional Provident Fund Contributions)

From 1 October 2017, payments for **Standard fees, levies and contributions** [Council levies, DDS NEEC, Furnmed Sick Benefit Society contributions (which from 1 March 2018, are collected and administered by Eminent Wealth), Leave Pay Fund contributions, Holiday Bonus Fund contributions, Agency Shop Fees and Collective Bargaining Fees], continue to be paid into the Returns Control account namely the "**FBC Returns Control**" account, held at **First National Bank**, with **Account Number 5045 025 4202, Branch code 251905**.

**3. Period from 1 October 2017**

As from **1 October 2017**, all fees, levies and contributions received from the establishments as described above are receipted on our new system and allocated to the oldest outstanding debt first, irrespective of the system in use at the time.

**4. General**

Please note that the Council will in due course make Contribution Summary Reports available to all the establishments to reflect their outstanding fees, levies and contributions as at a certain date for the historic and the current periods.

**Any queries that you may have regarding this Circular must be directed to your area agent or the Council's Inspectorate Department. Please do not direct any queries you may have regarding this Circular to any other Council staff members.**

11 September 2018